

Lone Rock School



Parent Student Handbook 2011-2012

David Cluff, Superintendent

Tamara Lysons, Principal

Lone Rock Elementary District #13

1112 Three Mile Creek Road
Stevensville, MT 59870

406-777-3314, Office
406-777-2770, Fax



Dear Students, Parents, and Guardians,

The Lone Rock staff welcomes you to Lone Rock School for the 2011-2012 school year. The Lone Rock staff has worked hard to present an exciting and challenging educational opportunity for all its students.

We encourage you to be involved in your child's education. Research shows that parent involvement is highest on the list of factors contributing to a student's success in school. Our goal is to provide the best educational program possible for the children, and with your involvement, ensure that all children will be successful.

This handbook has been developed to help you better understand Lone Rock School's programs and practices. Whether you are new to Lone Rock or have had several children attending, we hope the handbook will be informative. We ask that you read and discuss handbook topics with your youngsters and then store the handbook in an easy to find place for later reference.

Again, welcome to Lone Rock School 2011-2012. We are a dedicated staff and community whose shared goals are the best educational opportunities possible for all Lone Rock students. Please join us and be an active participant in this wonderful endeavor.

Sincerely,

David Cluff, Superintendent

Tamara Lysons, Principal

Lone Rock School Mission

We at Lone Rock School, in partnership with the community, strive to empower ourselves with knowledge and become respectful contributing citizens.

PARENT INVOLVEMENT

We believe that the parents' role in their children's education is to be an advocate for and be supportive of their child as well as cooperate with the school. Parents and teachers should maintain open communications and work cooperatively for improvement of the school and their child's education. To provide parents an opportunity to participate in the formal education of their children, you may expect Lone Rock School to:

1. Invite parents to visit the school frequently and acquaint themselves with the staff and programs.
2. Encourage parents to telephone the teacher whenever they have a question or concern.
3. Provide parents with mid-quarter reports as well as report cards issued at the end of each quarter. Likewise, we encourage all teachers to telephone parents whenever they have a concern, question or special compliment.
4. Organize an Open House September 14th for parents to meet their child's teacher and to learn more about the school. This is a wonderful opportunity for students to "show off" their school.
5. Schedule individual Parent-Teacher Conferences November 17 & 21, 2011 and April 12 & 16, 2012.
6. Encourage participation in the PTM, our Parent Teacher Organization, which welcomes all school parents as members. The PTM sponsors such activities as an Ice Cream Social at the fall Open House, take home books for early readers, the school supply store, and contributes to many school needs.

PTM officer(s) for 2011-2012 are:

President, Renee Hill

Vice -President, Brandy Hardy

Treasurer, Marguerite Metully

Secretary, OPEN

Phones

(H) 777-7406

(H) 381-6696

(H) 777-0291

Email

reneemhill@aol.com

bcollies02@yahoo.com

7. Encourage parents and community members to volunteer in school.
8. Invite parents and community members to serve on various committees for the improvement of school and special programs.
9. Provide a weekly newsletter including upcoming events, recognition of student achievement, expressions of appreciation for help received, community announcements and more. A monthly activities calendar and lunch menu will also be sent home with every student.

Answering Your Questions and Resolving Problems

If you have a question or a problem, please talk directly to the school person involved. If you are not able to get an answer or resolution to the problem, please contact the appropriate administrator, Mrs. Lysons for K-5 teachers, and Mr. Cluff for 6-8 teachers and classified staff. All school personnel wish to have open communication with parents and want them to feel comfortable asking questions and being involved in their children's education. For more information on resolving problems, please review the Uniform Grievance Procedure in Lone Rock School Board Policy.

VOLUNTEER PROGRAM

We have many volunteers active in our school. Parents, grandparents and community members willing to volunteer are encouraged to sign-up anytime during the year. Volunteers tutor children in reading, math and other subjects and help teachers with special projects and events during the school year. The work a volunteer wants to do is matched with the work a teacher needs to have done. The number of hours and choice of days is up to the volunteer. If you have time you can lend to our children, please call the school, 777-3314. Volunteers are very important to our students' education. All volunteers are subject to background checks the same as all district employees and substitute teachers.

GENERAL INFORMATION - SCHEDULES

Daily Time Schedule – Grades K - 8

Breakfast served	8:15 A.M.
School begins	8:30 A.M.
Lunch	11:00 - 12:15 P.M.
Dismissal	3:30 P.M.
Wednesdays are Early Release Days (dismissal)	2:30 P.M.

Middle School Class Periods

Homeroom	8:40 – 8:50	Fourth Period	12:30 – 1:30
First Period	8:53 – 9:42	Fifth Period	1:30 – 2:30
Second Period	9:45 – 10:45	Sixth Period	2:33 – 3:30
Third Period	10:45 – 11:45	Dismissal	3:30 M, T, Th & Fr
Lunch	11:45 – 12:30		2:30 on Wednesdays only

Elementary Lunch & Recess Schedules will be published separately.

BREAKFAST AND LUNCH PROGRAM

Lone Rock Elementary School serves breakfast and lunch daily. We ask that payment be made in advance. Notices are sent home every Thursday when a child's account is running low or if money is owed. For your convenience, we suggest paying at least a week ahead of time or even monthly.

Free or reduced price lunches are available to qualifying students. Forms are sent home with students explaining the qualification criteria. If you believe your family would qualify, please complete and return the form to school as soon as possible. You will be notified within a week as to whether or not your family meets the qualifications.

Kindergarten and First Grade students have the opportunity to purchase a milk each day for their snack/story time breaks. Milk is 35 cents and is not included in the free/reduced meal account program.

Lone Rock School Meal Pricing 2011-2012

K-8 Full Pay Breakfast	\$1.10
K-8 Reduced Breakfast	\$0.30
Adult Breakfast	\$1.75
K-5 Full Pay Lunch	\$1.85
6-8 Full Pay Lunch	\$2.10
K-8 Reduced Lunch	\$0.40
Adult Lunch	\$3.00
Milk	\$0.35

Parents are invited to join their children for lunch.

CAFETERIA

The school cafeteria serves nutritious, home-cooked breakfasts and lunches. Prices are listed above. A monthly menu is published so families can decide which days, if any, a student would prefer to bring a cold lunch from home. Milk is always available. There are also treats such as ice cream cups or “push ups” available for purchase once a student has eaten most of his/her lunch.

Our small cafeteria is a busy place, serving as many as 220+ lunches per day. As a result, seating is often full to capacity and it gets noisy. The adults do monitor students’ behavior and noise to ensure that the students can visit and be in a pleasant environment.

Parents, grandparents or other adults are invited to join their child for lunch. If you would like to come for lunch, please try to notify the lunch accountant two days in advance so the cook can be adequately prepared.

SPECIAL SERVICES FOR STUDENTS

A variety of programs and personnel are available to help students be academically successful. If you believe your child qualifies for any of these services, please visit with your child’s teacher.

Resource Program

The Resource Program is designed to provide individualized academic assistance to children with specific learning disabilities. Included among these may be disabilities in any of the following areas: vision, hearing, speech and language skills, motor skills, social/emotional behavior, and academic learning abilities.

Speech & Language Program

The Speech and Language Program provides evaluation and therapy for students with speech, language, or hearing problems.

Title I Program

The Title I instructor and aides work with the classroom teacher to help children with reading and math difficulties. It provides an excellent opportunity for children who need individualized help.

Counselor

Our school counselor works with children, parents and teachers to support children's emotional health. The counselor will work with individual students or small groups and present lessons in the classroom. Feel free to visit with our counselor if you have questions and/or concerns about your youngster's emotional well-being. Call 777-3314 for an appointment.

Differentiated Instruction

We understand that all students have different learning styles, some learning sequentially and others randomly, some are concrete learners while others learn abstractly. Recent brain research has also shown that there are seven kinds of intelligences at work in the minds of our children: linguistic intelligence, mathematical intelligence, musical intelligence, interpersonal intelligence, kinesthetic intelligence, artistic intelligence, and intrapersonal intelligence. To best reach the potential of all our students, the teachers at Lone Rock School follow the model of differentiated instruction in their classrooms to provide content, activities, and projects that fit each student's readiness to learn.

Vision and Hearing Screening

Hearing and vision screening is provided by our Speech therapist (hearing) and by the County Health Nurse (Lone Rock pays for the services). The screenings are scheduled during the late fall, with follow-up screenings if there is a potential problem. Parents are notified of the results only if there is concern. The screening is available for children ages 0 - 5 in the spring, usually in April.

504 Plans

Students with a mental or physical impairment which substantially limits one or more major life activities, may be eligible for a 504 Plan providing for school accommodations. Please contact the 504 Coordinator, our school counselor, if you feel your child has an impairment.

Preschool Screening and Kindergarten Registration

Each spring, kindergarten registration for Lone Rock district children is conducted for the upcoming fall session. Children who will be five years old on or before September 10th should register for kindergarten at this time. The specific dates and times will be posted in local businesses and newspapers. (Look for these in April). You will need to bring your child's birth certificate, immunization record, and proof of residency for registration.

LIBRARY

All students are allowed and encouraged to check out books from our school library. In order for the library to be of the most benefit for all students, there are certain procedures for checking out books.

- a. Students will not be allowed to check out new books until other books are returned.
- b. If a book is lost or damaged, the student will be expected to replace it or pay for repairs. Replacement cost will be based on the current cost to replace the book.
- c. There will be no fine for late returns on books, however, it is requested that students renew books they wish to keep longer.

Parents are also encouraged to use the library and to check out books for themselves or their children. Our goal is to have children read. A library that is well used can contribute to this goal.

ATTENDANCE

Regular attendance at school contributes to your child's academic success. In addition to academic success, good attendance is a life and job skill. Students who are frequently absent or tardy miss important classroom instruction and get behind in their studies. Poor self-esteem may develop as the student struggles to keep up because of being away from school. It is recognized that some absences are necessary due to sickness or circumstances beyond one's control.

Reporting Student Absences

1. In the event the child will be absent from school, the parent, guardian or legal custodian shall report that absence to the administration office every day the child is absent.
2. If parents have not called to report the absence by 9:30 a.m., the school will attempt to contact the parents to verify absence.
3. For those planned absences, i.e. family vacation, the parent or student should notify the classroom teacher several days before departure and request homework assignments. Some lessons can be completed with parental help. However, for those lessons which require teacher instruction the student will be given time to complete the work upon his/her return. If the absence is lengthy, the teacher may not have assignments planned.
4. Parents, guardians or legal custodians will provide a telephone number where they may be contacted in the event of an emergency or when the child is absent from school.

TARDIES

Being tardy for school, even a few minutes, is disruptive to the class being entered and affects a student's learning. He/she not only misses the beginning instruction and directions but also is often unsure and embarrassed when he/she is late for class. With the third tardy each quarter, older students will be expected to stay after school ½ hour to make up the missed learning time. Parents will either be telephoned or notified by the student that he/she will be making up tardy time after school. The make up time will usually be scheduled on the next school day in order to allow parents time to arrange how the child will get home after dismissal.

STUDENT CHECKOUT POLICY

In order to provide for the safety and welfare of the students, the following procedure will be followed for the dismissal of students at other than regular school dismissal times:

1. Whenever possible the parent/guardian will notify the teacher at least one day in advance of the student's early departure in order that the teacher may prepare instruction and/or materials for the child to help compensate for the lost instructional time.
2. At the time of checkout, the parent/guardian:
 - a. Notifies the office in person that he/she has come to check the student out of class;
 - b. Records the student's name, date, and time of departure;
 - c. Office contacts the student's classroom. Student is sent down to the office to meet with parent/guardian.
3. In the event the student is returned before the end of the regular school day, parent/guardian will check the student back into school at the office.

BUS TRANSPORTATION

Riding the school bus is a privilege. Our main concern is to safely transport passengers. All students who wish to ride the bus will be expected to follow the rules governing bus conduct. Please contact the bus driver or school if you have questions about bus routes or other concerns. Your cooperation is appreciated.

CHANGE IN AFTER SCHOOL, GOING HOME ROUTINE

If your child will not be following his/her normal routine after school (walking vs. riding the bus, going on a bus other than the one to which they are assigned, or going home with someone other than immediate family) please let the teacher know for his/her safety. Students will not be permitted to change their route home without a **signed and dated note from you or a phone call**. If we are not given proper notification, the student will be placed on his/her usual bus. Also, make sure your child understands your directions for the afternoon before he/she leaves home in the morning. The younger children especially become confused or frightened if we try to give them directions different from what they think their parent gave them.

EXCEL AFTER-SCHOOL PROGRAM

Lone Rock School provides an after-school program 5 days per week. Children sign up on monthly sign-up sheets through the library. If there are changes in your child's plans regarding the EXCEL program, please call Marcia in the office at 777-3314.

STUDENTS WAITING FOR AFTER SCHOOL PICK UP

To ensure students' safety, students waiting for rides are expected to wait in the school lobby until their ride arrives. There is no outside supervision to make sure students are not running in the parking lot or engaging in unsafe play.

There are times when a student would like to stay at school until a friend or sibling's ball game starts, say at 4:00. We do not have the staff to supervise students after school. At dismissal time, 3:30, it is expected that students will go home where they will be under the supervision of their parents.

CHANGE OF ADDRESS OR TELEPHONE NUMBER

When an emergency arises at school, we need to have a current local phone number where you can be reached. Please contact the school office (777-3314) if your home or work telephone number or address change during the year.

STUDENT DRESS

The primary responsibility for appropriate student dress and grooming is placed on the student and parents, provided that the student's dress and grooming does not materially or substantially disrupt the educational process of the school or create a health or safety hazard for themselves or others. Student's dress is concerned with general social acceptance, cleanliness, safety, disease prevention, and grooming within the realm of accepted style and fads. **Extreme or bizarre dress will not be acceptable.**

If the student's dress or grooming violates the provision of this policy, the administrator shall request that the parents and the student make the appropriate necessary corrections. If the student and parent refuses, the administrator shall take appropriate action, including suspension, if circumstance so warrants.

Dress Code

ANY FORM OF DRESS OR ADORNMENT RELATING TO THE FOLLOWING WILL NOT BE PERMITTED:

- Drug/alcohol related
- Sexually related or suggestive
- Gang related
- Anything which creates the potential for the disruption of the school learning environment.
- Hats/headress will not be worn in the school building except for holidays or plays requiring hats or headress.
- No offensive word.
- Shorts must be at least finger tip length when arms are normally at ones side.

Clothing considered inappropriate for school includes tops that expose the midriff, expose undergarments, tube tops for girls and tank tops for boys. Straps must be 2 fingers wide.

Dress for Special Activities

Special events such as sports trips, concerts or field trips may require special dress. The school does NOT expect parents to purchase new, expensive dress for special events. The dress requirements will be reasonable; hopefully clothing a student has available.

Dress for Physical Education Classes

It would be helpful if all students brought a spare pair of tennis shoes to be worn during gym. All Middle School students are asked to have a spare pair of comfortable shorts and T-shirt at school to be used in the event the student's regular school clothes are not appropriate for the physical activities planned for that day.

STUDENT FEES, FINES AND CHARGES

Within the concept of free public education, the District shall provide an educational program for the students as free of costs as possible.

A student may be charged a reasonable fee for any course or activity not reasonably related to a recognized academic and educational goal of the District or any course or activity held outside normal school functions. The Board may waive the fee in cases of financial hardship.

Fees may be required for the actual cost of breakage and of excessive supplies used in courses. A student shall be responsible for the cost of replacing materials or property, which are lost or damaged due to negligence. The student and parent shall be notified regarding the nature of the violation or damage, and how restitution may be made, and how an appeal may be instituted. A student's grades may be withheld until restitution is made by payment. The student or parents may appeal the imposition of a charge for damages to the Superintendent and the Board.

SEARCHES AND SEIZURES

The School District policy provides that an authorized administrator shall be able to conduct any searches or to seize property on or near school premises if there is reasonable suspicion to believe that there are any items or substance which constitutes an imminent danger to the health and safety of any person or to the property of any person or the District. An authorized administrator may perform random searches of any locker, car, or container of any kind on school premises without notice or consent.

In any instance where an item or substance is found which would appear to be in violation of the law, the circumstances shall be reported promptly to the appropriate law enforcement agency. Refer to district Policy Manual Section III, 3221 for the complete policy.

THE WEATHER AND RECESSES

All students go outside daily unless the weather is extreme. Generally, it is believed that children who are well enough to go to school are well enough to go outside. We will consider student's needs on an individual basis. Do dress children for the ever changing Montana weather. Often "layering" of clothes is helpful.

Bad Weather Days

If the weather causes us to delay starting the school day or to cancel school for the day, the local radio and television stations will be called as early as possible. Please listen or watch for this information.

CLASSROOM VISITORS

You are welcome in the school and you are encouraged to visit your child's classroom. Requests from students to bring friends or relatives to school must be made to the classroom teacher in advance of the visit. In this manner the teacher can decide whether or not the visit is appropriate for the class. Children visitors will be sent home if arrangements are not made in advance. Your cooperation is greatly appreciated.

TOYS, ELECTRONIC DEVICES, ETC. TAKEN TO SCHOOL

Students are encouraged to not bring toys or games to school unless they are for Show and Tell or to be shared with everyone (such as a basketball). If students bring toys, electronic devices, etc. the school is not responsible for any loss or damage that results from students having brought personal items to school. No electronic devices are allowed to be used during school hours.

HOMEWORK

Homework is a very important part of education as it gives students an opportunity to develop responsibility, improve their work habits and practice skills which affect school achievement. Homework also helps parents maintain a closer connection with their child's education. Parents can help the child succeed by providing a quiet place to work, setting a specific study time and expecting him/her to complete the assignments.

If your child should have what you believe to be an excessive amount of homework or if he/she does not know how to complete the work independently, please contact the classroom teacher to determine if your student is using class time wisely or might need extra help at school. You may also consider enrolling him/her in the after-school program for their homework club.

Very often the difference between successful students and less successful ones is that successful students know how to study, organize their time, complete tasks, and get the most out of what they read. Homework practice helps students develop these skills, as does lots of practice reading.

REPORT CARDS, MID-QUARTER GRADES AND GRADING

Halfway through each quarter, a mid-quarter report to parents is issued to all students in grades 3 – 5. For grades 6 – 8, mid-quarter reports are sent only to selected students. Teachers of grades K – 2 will telephone parents if there is a need to visit about a child’s progress.

Letter grades are given in grades 3 – 8. The grade scale used to report is: 100 - 94% = A, 93 - 85% = B, 84 - 70% = C, 69 - 60% = D, 59% and below = F.

Parent Teacher Conferences, scheduled for November 17 & 21, 2011 and April 12 & 16, 2012, give parents and teachers an opportunity to share information, ask questions and a chance for both parties to better understand the child’s school progress.

HONOR ROLL

Each quarter Lone Rock School recognizes the academic achievement of students by publishing the Honor Roll for grades 5 – 8. Students with B or better grade average are honored. Watch the school newsletter for the Honor Roll.

FLOWERS, BALLOONS, GIFTS, AND BIRTHDAY INVITATIONS

Any flowers, balloons or gifts delivered to the school for students can be picked up by the student at the end of the day. Otherwise, these gifts are often a disruption to the learning process and other children’s feelings are hurt if they cannot receive the same privilege.

If birthday invitations must be passed out at school, students will give invitations to the teacher who will pass out the invitations discretely at the end of the day. We would prefer that party invitations be sent by mail to avoid any hurt feelings of children not included.

TELEPHONE USE

Students are permitted to use the classroom phone for matters of importance with the teacher’s permission. Students are not allowed to phone home for “minor” forgotten items or to make social calls such as to get permission to visit a friend’s house after school.

If parents phone during school time, we ask that they leave a voice mail message for the teacher or a message with the school secretary. We do not interrupt classes during instruction unless it is an emergency. In that case, the secretary will walk to the classroom to avoid ringing the phone and disrupting the class instruction.

SCHOOL PICTURES

Professional photographers will take individual pictures of all students. Even though some families may choose not to purchase school pictures, all students will have their pictures taken for record purpose. Group/class pictures will be taken in the spring.

Each year a Lone Rock School Yearbook is made available for all interested families to purchase. The yearbook includes pictures of students, staff, and school events.

SCHOOL ENVIRONMENT STUDENT RIGHTS AND RESPONSIBILITIES

Tobacco & Drug Free School

Lone Rock School is a tobacco free, drug free school and campus. Tobacco includes but is not limited to cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco, or any other illegal substance. Use or possession will not be allowed in the building or on the grounds.

Equal Education, Non Discrimination and Sex Equity Policy

Equal education opportunities shall be available for all students without regard to race, color, national origin, ancestry, sex, ethnicity, language barrier, religious beliefs, physical and mental handicap or disability, economic or social conditions, or actual or potential marital or parental status. Any student may file a discrimination grievance using the procedures that follow this policy.

No student shall, on the basis of sex, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Inquires regarding discrimination or intimidation should be directed to the Lone Rock School Title IX Coordinator, David Cluff, 1112 Three Mile Creek Road, Stevensville, MT 59870 or call 406-777-3314, fax 406-777-2770. An individual with a complaint alleging a violation of this policy shall follow the Uniform Grievance Procedure in the District's Policy Manual. The school Title IX Coordinator can provide copies.

Harassment Statement

We, the Board of Trustees and Superintendent for Lone Rock Elementary District No. 13, are committed to ensuring a harassment-free environment. The district prohibits discrimination on the basis of sex, race, color, creed, religion, national origin, age, physical or mental handicap, political belief, and marital or parental status. We are proud of our staff and students. It is this pride that makes us feel confident that we can all work together to eliminate harassment from the school and work place.

Please refer to the Lone Rock School District's Policy Manual for the complete description of the Harassment Policy.

Sexual Harassment/ Intimidation of Students

Sexual harassment is a form of sex discrimination and is prohibited in the District. An employee, District agent, or student engages in sexual harassment whenever he/she makes unwelcome advances, requests sexual favors, engages in other verbal, non-verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that denies or limits the provision of educational aid, benefits, services, opportunities, or treatment, or that makes such conduct a condition of a student's academic status; or has the purpose or effect of:

1) substantially interfering with the student’s educational environment, 2) creating an intimidating, hostile, or offensive educational environment, 3) depriving a student of educational aid, benefits, services opportunities or treatment or 4) making submission to or rejection of such unwelcome conduct the basis for academic decisions affecting a student. The terms “intimidating”, “hostile” and “offensive” include conduct, which has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include, but are not limited to, unwelcome touching, crude jokes or pictures, discussions of sexual experiences, pressure for sexual activity, intimidation by words, actions, insults or name calling, teasing related to sexual characteristics, and spreading rumors related to a person’s alleged sexual activities.

Students who believe that they may have been sexually harassed or intimidated should contact a counselor, teacher, Title IX coordinator or administrator who will assist them in the complaint process. To the greatest extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation. Retaliation against persons who file a complaint is a violation of law prohibiting discrimination, and will lead to disciplinary action against the offender. An individual seeking further information should contact David Cluff, Superintendent and Title IX Coordinator for the District. An individual with a complaint alleging a violation of this policy shall follow the Uniform Grievance Procedure.

EXPECTATIONS FOR STUDENT BEHAVIOR

Student Behavioral Guidelines

Students are expected to behave in a manner that contributes to a positive, safe school environment. We encourage student self-discipline and hold students responsible for their actions. Being a positive addition to Lone Rock School is encouraged.

The staff, board and parents of Lone Rock School have spent many hours developing our School Discipline Plan to set clear guidelines for student behavior. Our rules are directed toward insuring a safe, orderly school environment. These rules are reviewed with students regularly. Discipline problems are dealt with in a systematic fashion as defined in our discipline plan.

Student Expectations are summarized in the following campus rules:

1. Be respectful to others.
2. Keep hands, feet and objects to yourself.
3. Follow directions when they are given.
4. Stay in assigned area unless you have a pass.
5. Walk and talk quietly in the building.
6. Use equipment in a safe manner.

I. Essentials of an Effective Discipline Plan

- a. Appropriate behavior needs to be taught BEFORE students engage in inappropriate behavior.
- b. Consequences of problem behavior must be TIMELY.

II. Implementation

- a. Teachers teach the expected behaviors (The Teach-Tos).
- b. Teachers look for appropriate behaviors to encourage.
- c. Teachers coach or prompt students’ positive behaviors.

School Discipline Plan (cont)

- d. Refocus – This means time for students to think about inappropriate behaviors and consider the appropriate behavior.
- e. Absolute (zero tolerance) - weapons, drugs, fighting, stealing, vandalism, harassment, or refusal to follow directions of a staff member. An Absolute may result from repeated less serious infractions.

III. Record Keeping & Consequences

- a. Teachers keep track of Refocus slips and impose consequences such as one Refocus may result in the loss of a recess. When more than three Refocuses have occurred in a quarter, parents will be notified.
- b. Green Slips - for violations of discipline Absolutes. Consequence for an Absolute is an immediate call to parents and In or Out of School Suspension.
- c. White Slips – for violations on the bus. Consequences include notifying parents, warning and after several infractions, loss of bus privileges.

IV. Summary

Rules governing appropriate behavior are established for each classroom, the building, and the playground. The students are made aware of these rules at the beginning of each year and the rules are reviewed on a regular basis.

SPECIFIC RULES

A. General Campus Rules

- 1. No wearing hats inside building.
- 2. No gum, candy or baked goods on school campus except for special occasions (i.e. bake sale, class parties).
- 3. No public displays of affection between students.

B. General Playground Rules

- 1. Use playground equipment appropriately.
- 2. Take turns on all equipment.
- 3. When the whistle blows, line up immediately.

C. Safety Rules

- 1. No throwing rocks, sand, snowballs or other materials.
- 2. No jumping off equipment.
- 3. Keep eyes open at all times.
- 4. Stay off the ice and out of puddles.
- 5. Stay out of the baseball dug outs.
- 6. No hard balls.
- 7. No kicking/karate.
- 8. No climbing on the big rock in front of the school.
- 9. Ropes are for jumping only.

D. Swing Rules

- 1. One person per swing.
- 2. Swing only in a forward/backward motion.
- 3. No pushing or twisting swings.
- 4. Swing only in a sitting position.
- 5. No running around the swing area.

E. Monkey and High Bar Rules

1. Hanging by hands only on high bars.
2. No hanging upside down, sitting or standing on top of monkey bars.
3. Go across with hands only.

F. Structure Rules

1. Walk on structure.
2. Do not sit on rails.
3. No hoisting self on rails.

G. Tether Ball Rules

1. No hanging on tether ball.
2. Must have shoes on when climbing tether ball pole.

Game Rules for Tether Ball:

1. Divide two participants with a half court line. They stay on their half of the court.
2. Roping the ball automatically stops the game. Player is out.
3. Player can hit with one or two hands, but cannot hold and throw the ball.
Player is out.
4. Player cannot commit a double hit. Player is out.
Ball needs to:
 - A. Hit the pole.
 - B. Go around the pole.
 - C. Be touched by opponent.
5. Player cannot grab or climb pole. Player is out.
6. After 3 straight wins, 2 new players start a game.

H. Sandbox Rules

1. Keep sand in the sandbox.
2. No burying people in the sand.

I. Slide Rules

1. No more than one person each on slide, platform, or ladder.
2. Slide only in a sitting, forward facing position.
3. No climbing slide poles.
4. No swinging on bar and top of slide.

J. Jump Ropes

1. Jump ropes are for jumping only.
2. No twirling.
3. No wrapping ropes around students or equipment.

NOTE:

1. Only equipment that is shared is allowed at school.
2. Students must leave playground immediately after school.
3. Adults must supervise children returning to play after school on playground.
4. Parent must supervise a pre-schooler who is on the playground.

K-5 Problem Solving Program

During the school year 2003-04, we introduced a new problem solving program called Kelso's Choice. The program trains children in a method of solving small problems between themselves without needing adult intervention. All faculty and staff are trained in using the program throughout the K-5 building, and they use it in helping children learn these important skills. Parents should be familiar with the basics of the program so we have included some basic information here. You are welcome to contact your child's teacher or the school counselor if you have further questions or would like further training yourself as this method of problem solving can work outside school as well. Your child(ren) can also provide you with further information on how Kelso's choices work. The "Reminder" below provides adults with the basics of how to implement the Kelso's Choice model. On the back of this page is the Kelso's Wheel of Choices that you and your child will see posted throughout the school. You may want to post it on your refrigerator at home. We hope you and your children will find this a powerful way of building confidence as well as communication and problem solving skills.

A Kelso Reminder

Remember, when kids come to you with a small problem:

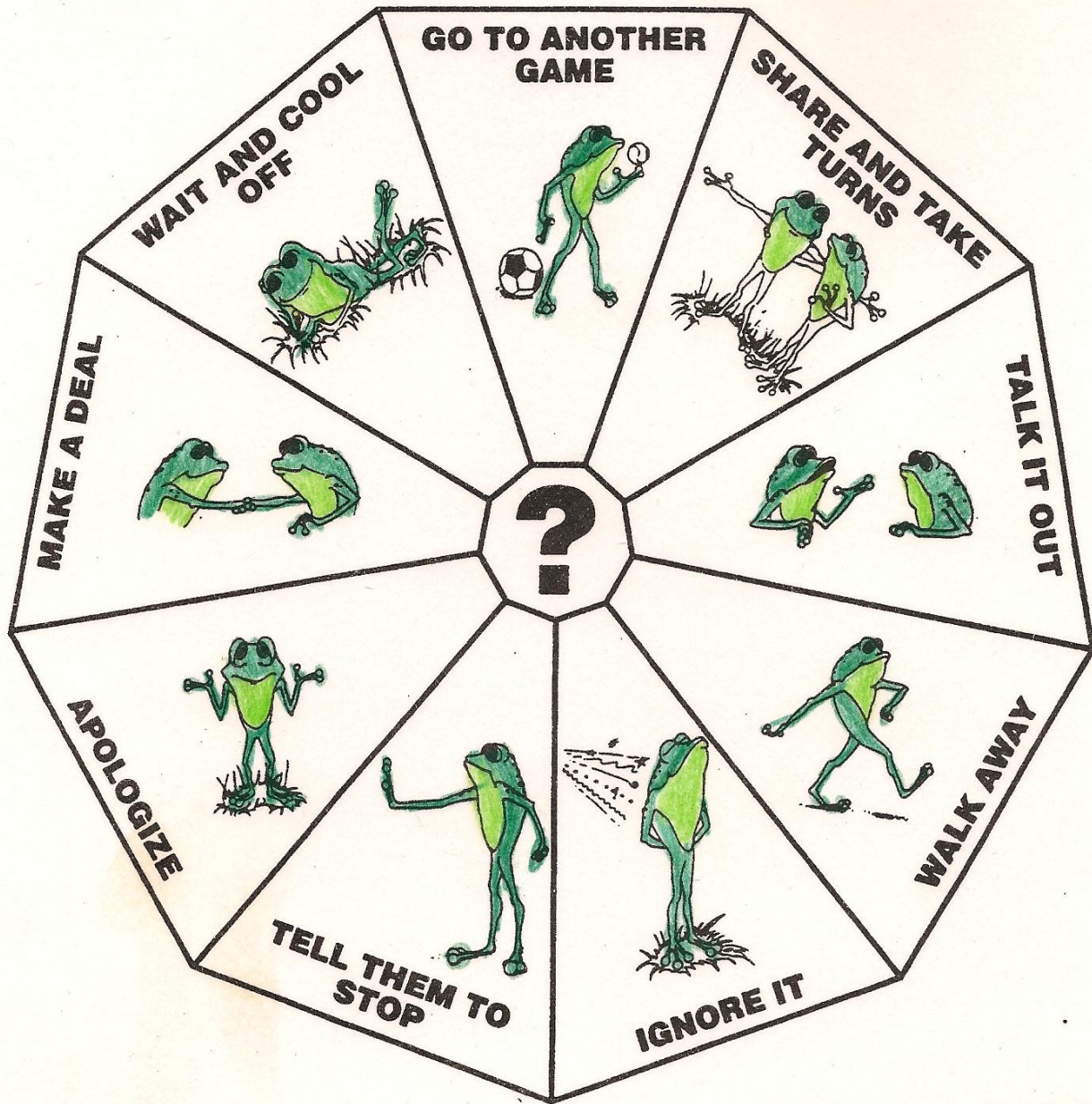
- 1) **Ask**, "Is it a big problem or a small problem?"
- 2) **Ask**, "What two of Kelso's choices have you tried?"
- 3) If needed, **remind** child how to use each skill appropriately and have child practice and or repeat using the skill.
- 4) **Suggest** skills that may work better when appropriate.

Remember

Each complaint by a child is a teachable moment.
The more time we can take **now** to teach,
the fewer complaints we'll get later on.

IT'S YOUR CHOICE!

DO YOU HAVE A SMALL PROBLEM?
TRY 2 OF KELSO'S CHOICES:



IF YOU HAVE A **BIG** PROBLEM,
TELL AN ADULT YOU TRUST.

KELSO'S CHOICES

Go to another game

If: There are too many problems in a game (cheating, rule changes, not having fun)

Say: (To yourself or someone)

It's time to switch games.

I'm not a quitter.

I just want to have fun.

Share and take turns

Ask politely if you want someone to share with you.

Pay attention and notice when someone else is waiting to share and offer to share with them.

Talk it out (both sides must be willing to listen for this to work)

Each side gets to explain without interruptions while the other side listens.

When explaining your side, use "I" messages: "When you _____,
I feel _____,
I'd like you to _____.

Use good eye contact.

Use the person's name.

Walk away (this goes well with ignoring)

Think to yourself or say to others, "I'm not chicken. I'm smart and in control."

Do not: stomp
 Scowl

Do: have a neutral face or smile (because you feel good about your choice)
 Walk away normally

Ignore it (this is good for teasing and name calling)

Ignoring someone's behavior isn't a quick fix. It's hard to do and may take a few days. Sometimes things might even get worse before they get better, but hang in there.

Do: keep a calm face
 have a relaxed body

Don't: huff or make anger noises
 look angry
 cross your arms

Tell them to stop (especially good if ignoring isn't working or you can try this first)

Don't: whine
use an angry or aggressive voice

Do: be polite
be assertive: get close to the person
look the person in the eye
say, "Please stop," in a quiet, firm voice

Apologize (for this to work, you must mean it and they must be willing to forgive)

Cool off if you need to. Even if it takes you a few days.

Don't: be mean, harsh, hurtful
be sarcastic or silly

Do: mean what you say

Examples: I didn't mean to hurt you.
I'm sorry.
I think I made a mistake.
I should have _____.
I apologize.
Excuse me for _____.
Please forgive me for _____.

Make a deal (this is a bargain or a compromise, you give up something but gain a lot)

Decide on a plan together to solve your problem.

Example: Let's play your game during morning recess and mine in the afternoon.

Other ways to work things out: flip a coin
rock/paper/scissors
pick a number between one and ten

Wait and cool off (when you're too upset to make other choices work)

Go to a quiet place and think about how to solve the problem.

LONE ROCK SCHOOL DISTRICT # 13
BUS RULES FOR DAILY ROUTES (TO AND FROM SCHOOL)

Parents: Please go over these rules with your child(ren) and sign below.

STUDENTS ARE EXPECTED TO HELP KEEP THE BUS CLEAN AND SAFE.

NO VANDALISM WILL BE TOLERATED.

1. The students will obey the driver at all times.
2. Once on the bus, you may not get off again until we reach your scheduled stop.
3. Sit in your seat facing forward and no turning around in your seat or feet in the aisle.
4. No changing seats without permission.
5. No foul language, fighting, teasing or scuffling.
6. No eating or drinking on the bus.
7. No excessive noise, including yelling and screaming. Talk quietly with those in your seat.
8. Notes are required to get off at another stop or ride a different bus.
9. Remain in your seat until the bus comes to a complete stop.
10. No hanging your hands or your head out the windows.
11. No throwing anything out the windows.
12. No writing on the seats or tearing or cutting seats.
13. Bus drivers are authorized to assign seats at any time.

Please Note: TOYS, TRADING CARDS, ETC.

Toys, trading cards, etc. may not be used on the bus. They must be packed away because they often cause children to move around which is dangerous on the bus. Music and game machines may be used but not shared if their use is not disruptive.

LONE ROCK SCHOOL DISTRICT # 13
BUS RULES FOR EXTRACURRICULAR AND FIELD TRIPS

Parents: Please go over these rules with your children and sign below.

STUDENTS ARE EXPECTED TO HELP KEEP THE BUS CLEAN AND SAFE.

NO VANDALISM WILL BE TOLERATED.

1. The students will obey the driver at all times.
2. Sit in your seat, no changing seats without permission and remain in your seat until the bus comes to a complete stop.
3. No foul language, fighting teasing or scuffling.
4. Eating and drinking is permitted with the following guidelines:
 - No open containers for drinks, no dairy products or suckers.
5. No excessive noise, including yelling and screaming. Talk quietly with those in your seat. Personal CD players and games are OK as long as they are not disruptive.
6. No hanging your hands or head out the windows.
7. No throwing anything out the windows.
8. No writing on the seats or tearing or cutting seats.
9. Bus drivers are authorized to assign seats at any time

On extracurricular trips and field trips the smooth safe functioning of the bus is a shared responsibility between the bus driver, teacher, coach or other staff member who are assigned to accompany the students on the bus. The driver's main responsibility is to safely drive the bus. The other adults assigned to ride the bus will have primary responsibility for the behavior of the students on the bus. The bus driver will have final authority and responsibility for the students riding on the bus.

Non-participating or non-student riders attending field trips or extracurricular activities must follow all school and bus rules and regulations. No pre-school children are allowed to ride school buses

Computer Network Acceptable Use Policy Lone Rock School District # 13

The signature form attached to page two of this document must be returned to Lone Rock School. A separate form must be filed for each student. Please contact us if you have any questions or concerns about this policy. Your child will not be allowed access to any Lone Rock School computer until this form is on file at the school.

Lone Rock School has a high-speed internet connection and access to the internet is possible through every computer at the school. This affords amazing educational opportunities to enhance research, curriculum, and library skills.

With access to the internet, information that is not of educational value, or possibly inappropriate for young students is available and could be viewed by students. Lone Rock School has taken and continues to make every effort we can to prevent the deliberate or accidental exposure to inappropriate content. Unfortunately, no filtering or blocking system is perfect, and it is possible that a student could be exposed to inappropriate content while using the internet on a school computer. Examples of inappropriate material could include content of a sexual nature or individuals seeking personal information for inappropriate reasons. We firmly believe that the valuable information available on the internet outweighs the negative prospects of this inappropriate material.

Use of the computers at Lone Rock School District is a privilege. Therefore users of the computer network are expected to follow guidelines in order to maintain this privilege. The attached document is a binding agreement made between Lone Rock School District and those who have signed the document. By signing, one acknowledges that he or she has read the terms and conditions carefully and understands their significance. The Code Of Ethics containing the rules on the second page of this policy document are now a regular part of the Lone Rock Curriculum. They are taught in the classrooms at a level of detail commensurate with each grade level.

Terms, Conditions and Agreement for Network Acceptable Use

Rules and Code of Ethics for Lone Rock School District's Computer Users:

1. Use of the computers is limited to Educational Use only.
2. Use of the network to develop programs that infiltrate a computer or computing system and/or damage the software components of a computer or computing system is prohibited.
3. Hateful communications, obscene remarks, discriminatory remarks and other similar behaviors are prohibited.
4. Attempts to use other user's passwords or access other user's files are prohibited. Any reconfiguration of any pcs without express permission is prohibited.
5. Users may not download software or computer programs from the Internet. Only data may be copied from the internet onto our pcs.
6. Students may not place any programs (ie, games) anywhere on our computer network. Students may not run outside programs from any media, ie running programs from discs or usb drives.
7. Lone Rock School District's systems administrator may access user's files when necessary for maintenance of the network and for user assistance. Every effort will be made to ensure the privacy of user's files.
8. Any user who does not comply with the rules and code of ethics for Lone Rock School's computer use will lose network privileges for a period of 30 days. Repeated infractions may result in permanent termination of network privileges. Other disciplinary policies of the district may also apply.
9. The district may modify the acceptable use policy as the need arises.

This certifies that I/We have read and understand the Lone Rock computer Acceptable Use Policy, and have explained it to my/our child and agree to its requirements.

Student's Name _____

Signature of parent or guardian _____

Signature of student computer user _____

MEDICATIONS AT SCHOOL

Prescription Medications and Inhalers

To maintain a safe environment, students are not allowed to possess any medications including Tylenol, ibuprofen, cough syrups, etc. on school property, including the bus, with the exception of inhalers.

If your child is being treated with any prescription medications, either for a short term or every day, it is required that:

1. School must receive authorization from the school to administer the specific medication.
2. Parents **MUST** deliver the medication in person to the superintendent, principal, school counselor or secretary.
3. The medication **MUST** be in a pharmacy bottle with the Doctor's orders on the label. The order must match the request by the parent. The quantity of medication in a container will be confirmed by the school personnel with the parent present.
4. If the physician changes the dosage of medication, it must be confirmed by a signed and dated order from the physician. Faxes are accepted.
5. Any medication missed at home will not be administered at school unless it is an emergency.
6. Expired medications will not be administered at school. Parents will be notified of the expiration and have seven (7) days to pick up the expired medication. After seven days, the school will dispose of the expired medication.
7. All medications will be kept in a locked cabinet. Only trained staff members will have access to that cabinet.

For the safety of all students, these procedures will be strictly followed.

Non-Prescription Medications

If your child frequently has headaches, has new braces or another reason to take Tylenol or another non-prescription drug, you may sign a permission form for him/her to take that medication at school.

Accidents

If there is a severe injury or other emergency, the parent will be contacted immediately. If we are unable to reach the parent or legal guardian, we will call the emergency numbers listed for your child. It is very important that we have a number where we can reach parents.

EMERGENCY PROCEDURES FOR LONE ROCK SCHOOL

Lone Rock School has a Crisis Procedures Manual that is designed to minimize danger to anyone occupying the school should an emergency occur. Our main objective is to attend to the health and welfare of all persons in the event of a crisis and to see that all students get home safely.

It is impossible to foresee all the possible emergencies, but we have researched the most effective way to use our resources to respond immediately to those emergencies that cannot be avoided. Any disaster will disrupt the “normal” way of doing things. It will cause inconvenience to all of us.

In most Emergencies your child/ren will remain and be cared for at the school. In the rare event of an emergency affecting the school that prohibits re-entry to the buildings (such as a broken gas or water main, a fire or a sudden loss of utilities in bad weather) students and staff will be moved by bus to an alternate location.

We ask you to follow this procedure if you hear rumors of any school emergency:

1. **TURN ON YOUR RADIO OR TELEVISION.**
We will keep the media accurately informed of any emergency.
2. **PLEASE DO NOT TELEPHONE THE SCHOOL.**
We have limited phone lines. These **MUST** be used to respond to the emergency.
3. **DO NOT COME TO THE SCHOOL**
Any emergency involving the school may mean emergency vehicles and disaster workers must be able to get to the building.
 - a. If, for any reason, Lone Rock School must be evacuated during regular school hours, your child will be bused to and cared for at the Masonic Lodge, 300 Church Street, Stevensville.
 - b. Stay tuned to the radio and television stations for updated accurate reports and information about when and where to pick up your child/ren.
 - c. Children not picked up by a parent from the Masonic Lodge, will be bused home as close to their regularly scheduled time as possible.

STUDENT RECORDS

School student records are confidential, and information from them shall not be released other than as provided by law. State and federal laws grant students and parents certain rights, including the right to inspect, copy, and challenge school records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parents shall have the right to object to the release of information regarding their child.

The District will maintain two (2) sets of school records for each student, a permanent record and a cumulative record. The permanent record shall include: basic identifying information, academic transcripts, attendance record and accident and health reports. The cumulative record may include intelligence and aptitude scores, psychological reports, achievement test results, participation in extracurricular activities, honors and awards, teacher anecdotal records, special education files, verified reports or information from non-educational persons, information pertaining to release of this record and disciplinary information.

The Family Educational Rights and Privacy Act (FERPA) affords parents/guardians and students over eighteen (18) years of age (“eligible students”) certain rights with respect to the student’s education records. They are:

1. The right to inspect and copy the student’s education records within a reasonable time of the day the District receives a request for access.
2. The right to request the amendment to the student’s education records that the parent(s)/guardian(s) or eligible student believes is inaccurate, misleading irrelevant, or improper.
3. The right to permit disclosure of personally identifiable information contained in the student’s education records, except to the extent that FERPA or state law authorizes disclosure without consent.
4. The right to a copy of any school student record proposed to be destroyed or deleted.
5. The right to prohibit the release of directory information concerning the parent’s/guardian’s child.

Throughout the school year, the District may release directory information regarding students, limited to: name, address, gender, grade level, birth date and place, parents’/guardians’ names and addresses, academic awards, degrees, and honors, information in relation to school-sponsored activities, organizations, and athletics, major field of student and period of attendance in school.

Any parent(s)/guardian(s) or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within thirty (30) days after the first day of school. No directory information will be released within this time period, unless the parent(s) is specifically informed otherwise.

For more detailed information, consult the District Policy Manual Section III, 3240.

PARENT REQUEST TO NOT PUBLISH STUDENT WORK, PICTURES, OR NAME

From time to time we have the opportunity to publish students’ names, schoolwork or picture in the school newsletter, class book collections, public bulletin boards, on the Lone Rock Internet web page, etc. However, any parent/guardian may prohibit such publication by delivering a written objection to the superintendent or principal within thirty (30) days after the first day of school.

Middle School

EXTRACURRICULAR PROGRAM

Philosophy of Extracurricular Program

The extracurricular program should provide for wide participation to those who wish to play with emphasis on sportsmanship and development of good health, nutritional habits and cleanliness. Each participant will be given meaningful playing time in game situations. While winning and competition is important, it is secondary to meaningful playing time for all participants regardless of their skill level. At the middle school level, attention should be given to teaching and honing fundamental skills in each particular sport.

Pay-to-Play

Students participating in interscholastic activities will be asked to pay a \$25.00 fee prior to each season. If a student chooses to participate in a third school sport in the same year, the requested donation would be waived.

Eligibility

Students participating in extracurricular activities are expected to maintain passing grades. The athletic director (AD) will distribute eligibility sheets to all middle school teachers by Friday 12 noon. The teachers will fill out the eligibility sheet with letter and percentage grades and return it by 12 noon on Monday to the AD. Any student with any F's or 2 D's will not be eligible for that week. The eligibility period will run from Monday at noon till Monday at noon the next week. Weeks with less than five days will not be counted as a week of eligibility unless it is in favor of the student. It is the responsibility of the AD to notify parents in a timely manner if their child is ineligible for a particular week. Three consecutive weeks of ineligibility will result in suspension for the remainder of the season.

Home School Student Participation

Students not enrolled at Lone Rock School will be allowed to participate if they live within the district boundaries of Lone Rock School and roster size of enrolled students does not meet the number specified below:

Boys and Girls Basketball	10 enrolled students per team
Flag Football	14 enrolled students per team
Volleyball	10 enrolled students per team
Track	No specific numbers to maintain program

Sixth grade students will participate exclusively on the 7th grade team.

The decision to split a team into two teams will be made in consultation with the AD, coaches and the Administration. The Administration at their discretion may ask the Board's approval. It is expected that 7th grade students would participate on the 7th grade team unless the 8th grade team needs enrolled students.

Extracurricular Rules

The following Extracurricular Rules will apply to all Lone Rock Middle School extra curricular participants. We encourage your questions, suggestions, and comments.

- A. The following are considered unacceptable behaviors for any students participating in any extracurricular program:
- 1) Use of alcoholic beverages.
 - 2) Use of tobacco in any form.
 - 3) Use of materials classified as dangerous drugs without doctor's orders.
 - 4) Illegal acts.

Violations of the above would bring about immediate suspension of the participant from that activity season. A second offense of the above would bring about suspension for the remainder of the school year.

- B. The following disciplinary actions will apply to any participant who engages in unacceptable behavior not listed in Section A above:
- 1) First Behavior Slip - the student will be removed from one game/meet. Participation at practices is required and student will be required to attend home games, but will not dress out and will not play. They will sit with team members. Student will travel to "away" game/meet, but will sit with the team.
 - 2) Second Behavior Slip - same as for the first slip.
 - 3) Third Behavior Slip - the student will be off the team for the remainder of the activity season.
- C. **This section applies to athletics only.** Students must have physical examinations at the beginning of each year before they will be permitted to take part in practice or games/meets.
- D. Students must be present at school on the day of a given activity in order to participate. A note from either a medical doctor or dentist would be the only exception.
- E. The official's judgment will be accepted at all times. It doesn't do any good to complain or gripe. If there is something wrong contact your coach at once.
- F. Profanity and/or unsportsmanlike conduct will not be tolerated. This type of action makes it only tougher for us to win.
- G. Your dress and appearance should reflect your attitude. Wear neat clean clothes. Our school dress code applies to all activities, including away competitions.
- H. There will be no excuses accepted for missed practices, unless you have notified your coach beforehand. If you feel that you have a legitimate reason, or if an emergency arises, talk it over with your coach. One unexcused missed practice will result in the player missing the next game. Three unexcused missed practices will be a dismissal from the team.
- I. Good observance of participation rules must come from within the performer. It shouldn't be the coach's job to be constantly checking on you. Living with the participation rules is part of being on the team.

- J. Team members who misbehave at practice may be sent home for that day. That day will count as an unexcused absence from practice.
 - K. Practice will last from _____ to _____ every _____. Prompt pick-up is expected and appreciated.
 - L. The teams must ride the team bus to the event. Team members may ride home with parent or guardian only if the team member and parent have signed out with the coach. A child participating in an away game or activity may return home with a driver other than their parent with written consent from a parent. A parent must designate an alternative adult driver by giving the coach a letter specifically stating who the alternate driver will be. The alternate driver must be at least 18 years of age. For any away game or activity, the designee must check out the student with the coach or teacher. Coaches and teachers will have sign out sheet available.
-

GRADUATION AND PROMOTION

Graduation Requirements

An eighth grade student must pass 6 semesters of core subjects (English, science, math and social studies) during their 8th grade year. If a student does not pass 6 semesters of the core subjects, they will not be allowed to attend the eighth grade graduation ceremony.

Transfer students to Lone Rock Middle School must complete the above criteria or have transfer grades from an accredited public or private school. Students must be enrolled full time for at least their 8th grade year to be eligible to graduate.

If a student does not meet the above criteria, they may be retained in the eighth grade. However, before retention of any eighth grade student is considered, a committee of grade level teachers, an administrator and the student's parents will be formed and all factors will be analyzed. The committee could also decide that summer school at the parents' expense could be considered as an alternative to retention.

The ceremony for eighth grade graduation will follow traditional guidelines with the following stipulations:

- Dress will be non-formal, nice attire suitable for church. Formal wear is not permitted.
- No student will receive an official graduation certificate until all fines are paid, lunch accounts paid in full and discipline requirements met.
- Any class activity following the eighth grade ceremony will be planned and supervised by the parents. Any use of school facilities must be cleared through the Administration at least two weeks prior to the event.

MIDDLE SCHOOL DANCES

Three Middle School (6th-8th grade) dances a year are possible for Lone Rock Students. Dances may be sponsored by individual classes or group such as PTM or Student Council. Guidelines for a Middle School dance are:

1. Three chaperones are the minimum needed in attendance during a dance.
2. If a student leaves the building during the dance, he/she will not be allowed to reenter.
3. Admission will be set by the sponsoring group.
4. The school Administration must approve all dances at least 2 weeks before the event.
5. Dances may be scheduled on Fridays from 7:00 to 10:00 P.M.
6. Dances will be open to Lone Rock students only.
7. There will be adequate lighting to insure safety.

NEIGHBORHOOD ACTIVITIES FOR CHILDREN

The following are community people who can answer your questions concerning various children's activities:

Boy Scouts	Russ Cleveland	777-5153
Cub Scouts	Mike Zielinski	777-7001
Girl Scouts	Penny Bertram	777-2567(H) 329-2139(W)
4-H	Ravalli Cty Extension Office	375-6611

Lone Rock School Staff

Certified Staff:

*	Willene Miller	-	Kindergarten Teacher
*	Julie Bachman	-	Kindergarten Teacher
*	Terri Morrison	-	First Grade Teacher
*	Joy Kaler	-	First Grade Teacher
*	Jeannette Wandler	-	Second Grade Teacher
*	Amy Reed	-	Third Grade Teacher
*	Ward Lake	-	Third Grade Teacher
*	Karin Stanford	-	Fourth Grade Teacher
*	Nancy LaBuff	-	Fifth Grade Teacher
*	Pam Okland	-	Middle School Teacher
*	Betsy Purcell	-	Middle School Teacher
*	Lori Ann Muchmore	-	Middle School Teacher
*	Lisa Stevens	-	Middle School - Spanish Teacher
*	TBA	-	Middle School Teacher
*	Lisa Nicholls	-	Middle School Teacher/Spec Ed
*	Art Perez	-	Health, Physical Education Teacher
*	Jan Burgess	-	Librarian and EXCEL Director
*	Marie Barrey	-	Music/Band
*	TBA	-	Special Education Teacher
*	Eve Wight	-	Title I
*	Tania Jensen	-	Guidance Counselor

Classified Staff:

*	Nancy Wandler	-	Library Paraprofessional
*	Debbie High	-	Title 1 Paraprofessional
*	Mary Arnott	-	Title 1 Paraprofessional
*	Abby Christensen	-	Special Education Paraprofessional
*	Jan Panko	-	Special Education Paraprofessional
*	Alison Cluff	-	Special Education Paraprofessional
*	Danice Person	-	Head Cook & Nutrition Consultant
*	Sandy Lundwall	-	Assistant Cook
*	Cherrie Sharbono	-	Cook's Helper
*	Mike Wandler	-	Custodian
*	Carl Koenen	-	Custodian
*	Carol Ross	-	Custodian & Bus Driver
*	Marilyn Stromberg	-	Bus Driver
*	Tammie Harrington	-	Bus Driver
*	Marcia Bloom	-	Secretary

Administration/Other

*	David Cluff	-	Superintendent & 6-8 Principal
*	Tamara Lysons	-	K-5 Principal
*	Sandi Boland	-	Business Manager & Athletic Director
*	Norman Singley	-	Systems Administrator/IT Manager

Board Trustees:

*	Kim Tiplady	-	Chairman
*	Dan Metully	-	Vice Chairman
*	Gary Leese	-	Trustee
*	Matt Pendergast	-	Trustee
*	Nancy Preston	-	Trustee

**Lone Rock School Calendar
2011-2012**

Day	Date	Event
Mon	Aug. 29	Teacher Orientation
Tues	Aug. 30	Staff Development
Mon	Sept. 5	Labor Day
Tues	Sept. 6	School Begins
Wed	Sept. 14	Open House
Thurs-Fri	Oct. 20-21	Educator's Conference
Wed	Nov. 9	End of 1st Quarter
Thurs	Nov. 10	Begin 2nd Quarter
Thurs	Nov. 17	P/T Conferences (Dismiss 1:15)
Mon	Nov. 21	P/T Conferences (Dismiss 1:15)
Wed-Sun	Nov.23-27	Thanksgiving
Thurs-Mon	Dec.22-Jan.2	Christmas Break (Dismiss 1:15-Wed, Dec 21)
Tues	Jan. 3	School Resumes
Thurs	Jan. 26	End of 2nd Quarter
Fri	Jan. 27	Begin 3rd Quarter
Fri-Mon	Feb. 17-20	Winter Break
Mon	Apr. 2	End of 3rd Quarter
Tues	Apr. 3	Begin 4th Quarter
Fri-Mon	Apr. 6-9	Easter Break
Thurs	Apr. 12	P/T Conferences (Dismiss 1:15)
Mon	Apr. 16	P/T Conferences (Dismiss 1:15)
Mon	May 28	Memorial Day
Fri	June 1	8th Grade Graduation (Last Day)
Thurs	June 7	Post Record Day
Fri	June 8	K-7 Last Day of School (Dismiss 1:15)

**Lone Rock School District #13
Board Meetings 2011-12
3rd Tuesday Monthly**

September 20, 2011	7:00 p.m.	March 20, 2012	7:00 p.m.
October 18, 2011	7:00 p.m.	April 17, 2012	7:00 p.m.
November 15, 2011	7:00 p.m.	May 15, 2012	7:00 p.m.
December 20, 2011	7:00 p.m.	June 19, 2012	7:00 p.m.
January 17, 2012	7:00 p.m.	July 17, 2012	7:00 p.m.
February 23, 2012	7:00 p.m.	August 13, 2012	7:00 p.m.

Citizen Participation in Board Meetings

The Lone Rock School is an extension of the Lone Rock community. Community members are encouraged to come to the board meetings and to be involved in our school. The community runs the school through its elected board of trustees who bring the community’s values, concerns, and recommendations to its monthly meeting. Lone Rock School has flourished because the community holds the education of its children in the highest regard. The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. In order to permit fair and orderly expression of such comment, the Board will provide a period during which visitors may make formal presentations (hearing of individuals or organization delegates having business with the Board of Trustees.)

Board meetings follow an agenda. The agenda is finalized, printed and distributed to board members 4 working days before a meeting. When individuals or organization delegates have business with the Board, they need to request to be put on the agenda a minimum of 4 working days prior to the meeting. Copies of any letters, petitions, or other formal communications should be included at this time. The Board retains the option to take the matter under advisement and to respond at a future meeting.

The Board will also allow individuals to express an opinion prior to Board action on agenda items. Individuals will be limited to 5 minutes per person per agenda item. Individuals wishing to be heard by the Board shall first be recognized by the Chairperson. Individuals, after identifying themselves, will proceed to make comments as briefly as the subject permits. Any representative of a firm eligible to bid on materials or services solicited by the Board shall also be entitled to express an opinion. The Chairperson may interrupt or terminate an individual’s statement when it is too lengthy, personally directed, abusive, obscene, or irrelevant. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.

Please refer to Policy 1463.3. Depending on the number of persons who wish to address the Board, the Board Chairperson may place reasonable time limits on comments, in order to maintain and ensure effective and efficient operations of the Board.